



HCANZA Member CPD Annual Declaration

First Name:	Surname:
Professional Membership No:	Date of Renewal: <i>dd/mm/yyyy</i>

Nominated Areas of CPD	Name of Event and Course Provider	No of hrs completed	No of hrs claimed
H&W Coaching Skills			
Business Acumen			
Healty Lifestyle Content			
Regualtory Compliance and Public Policy			
HCANZA Ask the Expert or Open for Busienss			
HCANZA Conference			

Note: no more 60% of points can be claimed in any single area.

A total of 20 hours required for Accredited Coaches

A total of 10 hours required for Associate Members

For more information refer to the Continuous Professional Development (CPD) Guidelines for HCANZA Members.



Health Coaches

AUSTRALIA & NEW ZEALAND ASSOCIATION

Instructions for Completing Declaration.

When renewing your membership with HCANZA, Accredited Coaches and Associate Members, including NZPC's, must submit a written overview (<200 words) of how they have achieved their required CPD hours and sign the attached declaration

HCANZA does not require certificates of attendance or other formal evidence of the CPD; however, approximately 20% of renewing members will be audited each year and asked to provide such documentary evidence.

Overview of Continuous Professional Development (<200 words):

Declaration: I _____ attest that the information I have provided is true and correct. I understand that if requested, I will produce documentary evidence confirming that I have completed the events or courses as stated.

Signature